



## **SPECIAL MEETING OF THE BOARD OF TRUSTEES**

**Wednesday, December 21, 2016**

**5:00 p.m.**

**West Burlington Campus**

**1500 West Agency Road**

**Room #AD-1**

### **Meeting Minutes**

#### **1.0 Routine Items**

##### **1.1 Call to Order, Roll Call, and Pledge of Allegiance**

Board Chair Heland called the meeting to order at 5:01 p.m. Roll call indicated Trustees Janet Fife-LaFrenz, Lanny Hillyard, and Jeff Heland were present in the Board Room; Trustees Moudy Nabulsi and Chris Prellwitz were present via teleconference. Also present were President Dr. Michael Ash, Treasurer Kevin Carr (via teleconference), and Secretary Sherry Zeller.

##### **1.2 Adoption of Formal Agenda**

Trustee Fife-LaFrenz moved to approve the formal agenda. Trustee Hillyard seconded. Motion carried.

#### **2.0 Action Items**

##### **2.1 Public Hearing on the Adoption of Plans, Specifications, Form of Contract, and Estimate of Cost for the New Hall of Sciences Building Project**

Trustee Hillyard moved that the public hearing on the adoption of plans, specifications, form of contract, and estimate of cost for the new Hall of Sciences building project be opened. Trustee Fife-LaFrenz seconded. The motion passed with all trustees recorded as voting aye. Board Chair Heland asked if there were any comments from the public. There were none. Board Chair Heland asked if any written comments had been received. Board Secretary Zeller indicated none had been received. Trustee Fife-LaFrenz moved that the public hearing be closed. Trustee Hillyard seconded the motion. The motion carried with all trustees recorded as voting aye.

##### **2.2 Approval of the Resolution Adopting Plans, Specifications, Form of Contract, and Estimate of Costs for the New Hall of Sciences Building Project**

President Ash reported that the results of the bid opening on December 15 for the new Hall of Sciences building were well under the project's budget estimate. The bid results were very competitive with there being approximately \$3,000 difference with the base bid and alternates selected by the President and the college's senior facilities management team. President Ash reviewed the following alternates which are recommended for the project:

- Southeast loop road connection
- Southeast parking lot

- Modify interior fixtures to LED
- Landscaping around the Hall of Science
- Electrical provisions to accommodate future portable generator

He also reported that the following alternates were not selected:

- Modifications to existing welcome center parking lot
- Greenhouse

President Ash reviewed the list of contractors who submitted bids for the project and reported that the low bidder for the project is Bi-State Contracting, Inc. of West Burlington with a base bid of \$5,795,416 and a total bid with the recommended alternates of \$6,350,163. DLR Group has previously checked references with favorable results and has recommended awarding the Hall of Science building contract to Bi-State Contracting, Inc. It was noted that the college has had a favorable experience with Bi-State via the construction of the new Health Professions building.

Vice President Carr reviewed the list of subcontractors which will be working with Bi-State Contracting, Inc. and the project's budget summary.

Discussion was held regarding how the alternates were selected for recommendation and how excess funds will be used in light of the Hall of Sciences project bid being less than the budget estimate.

Trustee Hillyard moved to approve the Resolution adopting plans, specifications, form of contract, and estimate of costs for the new Hall of Sciences building project. Trustee Fife-LaFrenz seconded. Motion carried on a 5-0 roll call vote.

### **2.3 Consideration of Construction Bids and Resolution Making Award of Construction Contract for the New Hall of Sciences Building Project**

Trustee Fife-LaFrenz moved to approve the Resolution making award of the construction contract for the new Hall of Sciences building project to Bi-State Contracting, Inc., in the amount of \$6,350,163 which includes the base bid and the recommended alternates. Trustee Hillyard seconded. Motion carried on a 5-0 roll call vote.

### **3.0 Adjournment**

Trustee Fife-LaFrenz moved that the meeting be adjourned. Trustee Hillyard seconded. Motion carried.

The meeting adjourned at 5:18 p.m.

These minutes have been approved by the Board of Trustees and this is certified to be a true copy.



Sherry Zeller  
Board Secretary